

TEXAS ASSOCIATION OF PERIANESTHESIA NURSES

Subject:	Research Grant Award	E-005
Review Responsibility:	Executive Board	
Resource:	Research/Evidence Based Practice Chair	
Effective Date:	June 2015	
Review Due Date:	February 2020	

Purpose:

To provide guidelines for awarding grant funding to active TAPAN members conducting research in the field of perianesthesia nursing.

Policy:

Research Grant applications and guidelines will be available on the TAPAN website. To be considered for a research grant, applicants must meet all eligibility requirements. Applicants must be current members of TAPAN. Applications must be submitted electronically by August 31 for the following year. Applicants will be notified of approval or denial by December 1st. Grant recipients will be acknowledged at the TAPAN State Conference and Annual Business Meeting. The Executive Board will fund the Research Grant Award during the annual budget meeting.

Procedure:

1. Selection Committee:

- (1) The Chair for Research/Evidence Based Practice will serve as Chair of the Research Grant Selection Committee.
- (2) The 2nd Vice President will serve as a Selection Committee member. A minimum of 2 additional active TAPAN members will be appointed by the TAPAN Board to serve on the committee. First consideration for appointment shall be given to research committee members.
- (3) The committee will review the grant applications and make recommendations to the Executive Board.

2. Eligibility requirements for the research grant include:

- a. Current RN licensure
- b. Active category membership in ASPAN and TAPAN for a minimum of one year prior to submitting a grant application
- c. Current employment in any phase of perianesthesia nursing
- d. Associates Degree in Nursing, Bachelor of Science in Nursing, Master of Science in Nursing or Doctorate in Nursing (Ph.D., Ed.D. or DNP)
- e. Submission of research proposal:

- (1.) The applicant must have initiated the process of submitting the research application for approval from applicable/appropriate Institutional Review Board. No funds will be distributed prior to IRB approval.
- (2.) The applicant will download the research grant application from the TAPAN website and submit it electronically.
- (3.) The application must be submitted no later than August 31 to be considered for the next year's grant.

3. Application process:

- a. Applicants for the research grant will download the application from the TAPAN website and electronically submit it to the TAPAN Research/EBP and Education Chair on or before August 31.

4. Selection process:

- a. Only completed applications, including all supporting documentation will be considered. Any supporting documentation must be submitted electronically. The Research/EBP and Education Chair will distribute copies of the eligible applications to committee members for review.
- b. The Selection Committee members will review each application and make their recommendations to the Chair.
- c. Applications will be evaluated based on the clarity and thoroughness of the objectives, expected outcomes, relevance to perianesthesia nursing, and budget.
- d. The Chair will present the recommendations of the committee to the TAPAN Executive Board.
- e. The Selection Committee may initiate interviews with the candidates for purposes of reaching a decision.
- f. The research grant award will not exceed \$1000.00 per year per applicant. Only one applicant per project may apply.
- g. Depending upon funding, research grants may be awarded to more than one applicant.
- h. Payment of the grant award will be made directly to the recipient.
- i. Grant applicants will be notified of the Board's decision by the President within 2 (two) weeks.

5. Duties of the grant awardee:

- a. The grant recipient(s) are expected to complete the following:
 - (1.) Email research project progress updates to the Chair of Research/EBP prior to the Spring and Fall board of directors meetings.
 - (2.) The Research/EBP Chair will notify the Eyeopener Editor that a research grant was awarded and will include the name of the recipient and provide the individual's contact information.
 - (3.) Submit an article summarizing the research project to the TAPAN Editor for publication in the Eyeopener.
 - (4.) Submit an abstract for a research/EBP poster presentation at a perianesthesia conference
- b. Any grant monies not expended will be returned to TAPAN.