

TEXAS ASSOCIATION OF PERIANESTHESIA NURSES
SCHOLARSHIP APPLICATION

A. Eligibility

1. A scholarship applicant must have been a member of ASPAN for a minimum of one (1) year
2. A minimum of forty (40) activity points are required for consideration of a scholarship to attend the ASPAN National Conference
3. A minimum of thirty (30) activity points are required for consideration of a scholarship to attend the TAPAN State Conference, a TAPAN District Seminar, ASPAN sponsored educational program or any other perianesthesia related program
4. A member may only apply for a TAPAN Scholarship once per TAPAN fiscal year (January 1 through December 31)
5. Each year the TAPAN Executive Board will set aside money to fund the Scholarship program which will then be divided between eligible applicants. The maximum amount awarded to any applicant will not exceed the registration fee of the event. Funding will not be duplicated. Applicants receiving full funding from other sources are ineligible for TAPAN scholarship money

B. Application

1. Scholarship applications may be obtained from the TAPAN office; any TAPAN officer, or online at the TAPAN website
2. Applications must be completed in full and include:
 - Activity Point Worksheet with all required verification
 - A copy of the brochure of the educational event outlining the program and indicating the registration fee
 - Scholarship Contract, signed and dated
3. The completed application must be submitted to the TAPAN Treasurer no later than thirty (30) days prior to the event. Incomplete applications or those not meeting the deadline will not be considered

C. Verification of Attendance

1. The applicant must attend the entire program and submit a copy of the Certificate of Attendance to the Treasurer within thirty (30) days of the program
2. A written report of the event must be submitted to both the TAPAN Treasurer and the Eyeopener Editor, for publication in the newsletter, within ninety (90) days of the program and must be a summary of one of the lectures attended and reflect the objectives of the lecture
3. Failure to comply with any of the criteria for verification of attendance will result in the member being required to refund in full all money awarded

SCHOLARSHIP ACTIVITIES

I Leadership Activities

1. Holding Office
 - National 15 points
 - State 10 points
 - District 5 points

2. Committee Chairperson
(Include a summary of committee activities with the application)
 - National 15 points
 - State 10 points
 - District 5 points

3. Committee Member
(Verification of participation by the Committee Chair required)
Per committee 2 points

4. ASPAN Ambassador
(Include verification)
Per event 5 points

5. Moderator
(Include verification)
 - ASPAN National Conference 5 points
 - TAPAN State Conference 3 points

II Professional Activities

1. Education
 - A. Meeting Attendance: Points accrued per educational meeting attended
(Verification required)
 - ASPAN National Conference 5 points
 - ASPAN Program 3 points
 - TAPAN State Conference 3 points
 - District Seminar 2 points
 - Regular District Meeting 1 point

- B. Speaker
Points awarded for each presentation of an educational program. Include a copy of the program and outline of the lecture as verification

ASPAN National Conference	15 points
ASPAN Program	10 points
TAPAN State Conference	10 points
District Seminar	5 points
Regular District Meeting	3 points

- C. CEU Application Coordinator
Points awarded per approved CEU application at the District level. Include application approval for verification

District Program	5 points
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2. Certification
Include verification

CPAN, CAPA	5 points
Other nursing specialty	5 points
Organizing ABPANC“Special Test Site”	5 points
ABPANC Certification Coach	5 points
Instructor (ACLS/PALS etc.)	2 points
ACLS/PALS/NALS	1 point

3. Publication
Points awarded for each published article related to perianesthesia nursing. A copy of the article must be included. Please note: Articles published as a requirement of a previous scholarship award are not eligible for inclusion

Journal of Perianesthesia Nursing	20 points
TAPAN Newsletter	10 points
District Newsletter	5 points
Other perianesthesia nursing related article	5 points

4. Research
Points per research project relating to perianesthesia nursing. Include verification

Completed research project	15 points
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5. Recruitment
Points are awarded for each new member recruited. Verification must be included

Per new member	1 point
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ACTIVITY POINT WORKSHEET

Name: _____ Application Date: _____

Please circle the appropriate points

I	Leadership Activities	Points	Specify
1.	<u>Officer</u> National	15	_____
	State	10	_____
	District	5	_____
2.	<u>Committee Chair</u> National	15	_____
	State	10	_____
	District	5	_____
3.	<u>Committee Member</u> Per committee	2	_____
4.	<u>ASPAN Ambassador</u>	5	_____
5.	<u>Moderator</u> ASPAN Program	5	_____
	TAPAN Conference	3	_____

Total Leadership Activity Points _____

II	Professional Activities	Points	Specify
1.	<u>Education</u>		
	A. Meeting Attendance		
	ASPAN Conference	5	_____
	ASPAN Program	3	_____
	State Conference	3	_____
	District Seminar	2	_____
	District Meeting	1	_____
	B. Speaker		
	ASPAN Conference	15	_____
	ASPAN Program	10	_____
	State Conference	10	_____
	District Seminar	5	_____
	District Meeting	3	_____
2.	<u>Certification</u>		
	CPAN/CAPA	5	_____
	Other Nursing Specialty	5	_____
	ABPANC Coach	5	_____
	Special Test Site Coord.	5	_____
	Instructor (ACLS/PALS etc)	2	_____
	ACLS/PALS/NALS etc.	1	_____

3. Publication

JoPAN	20	_____
Eyeopener	10	_____
District Newsletter	5	_____
Other	5	_____

4. Research

Completed project	15	_____
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5. Recruitment

Per new member	1	_____
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Total Professional Activity Points: _____

Combine Leadership and Professional Activity Points

Leadership Points: _____

Professional Points: _____

Total Activity Points: _____

SCHOLARSHIP CONTRACT

Please print clearly, or type.

Name: _____

Address: _____

City, State, Zip: _____

E-mail: _____ ASPAN # _____ Expiration: _____

Phone: (Home) _____ (Work) _____ (Fax) _____

Title of Program: _____

Date of Program: _____ Registration Fee: \$ _____

In applying for a TAPAN Educational Scholarship, I hereby agree to the following stipulations:

1. I will attend the entire program for which I received scholarship money.
2. I will send a copy of the certificate of attendance to the TAPAN Treasurer within thirty (30) days of the program.
3. I will submit a type-written or computer generated report within ninety (90) days of the program to the Eyeopener Editor (with a copy to the TAPAN Treasurer) for publication in the Eyeopener. The report will be a summary of an educational lecture attended and reflect the objectives.
4. If I fail to meet any of the above stipulations, within the stated time frames, I will make a full refund of all scholarship money received to TAPAN.

Signature of Applicant: _____ Date: _____

For Official Use Only:

Date Received: _____ Application Complete: Y / N Approved: Y / N

Check #: _____ Date Issued: _____ Amount: \$ _____

Certificate of Attendance due by: _____ Received on: _____

Report due to Editor and Treasurer by: _____ Received on: _____

Contract stipulations met: Y / N If no, refund notification sent on: _____
Refund received: _____